

**RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
RUMSON, NEW JERSEY 07760**

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**Regular Meeting  
January 10, 2023  
Rumson-Fair Haven Regional High School Auditorium  
6:30 p.m.  
AGENDA**

*"Our mission is to empower all of our students with the tools to find their passions and thrive as knowledgeable, confident, resilient, creative, and compassionate citizens of a global community."*

**1. Call to Order**

**2. Salute the Flag**

**3. Statement of Compliance**

Adequate notice of this meeting has been disseminated in accordance with NJSA 10:4-8 of the Open Public Meetings Act, specifying the date, time and place and filed with the Asbury Park Press, the Two River Times, the Borough Clerks, posted on the District website and in the Main Office.

**4. Roll Call**

Mrs. Halcrow		Mrs. Kiley		Mr. Page	
Mrs. Hickey		Mrs. McCabe		Mrs. Thompson	
Mr. Kenney		Mrs. McGinty		Mrs. Whitehouse	

**5. Welcome of Visitors**

**6. Communications**

**7. Board Reports**

- ❖ Student Representatives - Hailey Blum & William Tencza
- ❖ Education - Mrs. Thompson - December 15, 2022 - January 5, 2023
- ❖ Finance & Facilities - Mr. Kenney - January 6, 2023
- ❖ Personnel - January 10, 2023

❖ Superintendent's Report

➤ Student Safety Data System Report - July - December 2022

Dr. Meredith Brow and Mr. Stephen Sarles

**Drills**

TYPE OF DRILL	DATE	TIME	DURATION
Fire Drill	December 9	1:15 p.m.	7 minutes
Lockdown	December 14	1:20 p.m.	5 minutes

**Enrollment**

891 as of December 23, 2022

**8. Special Recognition - None**

**9. Public Comment on Agenda Items**

**10. ACTION ITEMS**

**Approve Board Meeting Minutes**

Recommend Board approval of the following meeting minutes:

- December 13, 2022 Regular Meeting Minutes
- December 13, 2022 Executive Session Minutes

**PERSONNEL**

**Additional Assignments**

**1. Approval of Sixth Assignment in Social Studies**

Recommend Board approval of a sixth assignment in Social Studies for the 2022 - 2023 school year beginning March 6 through June 2, 2023 for the following teachers at a stipend of 20% of the Level 1 salary of the teachers' guide at the appropriate degree level:

NO.	EMPLOYEE	GUIDE	STIPEND
1.	Caitlin Altland	BA + 30	\$12,470
2.	Alexander Componile	BA	\$12,199
3.	Matthew Leddin	BA + 30	\$12,470
4.	Stephanie Pennetti	BA + 30	\$12,470
5.	Jennifer Sterk	BA	\$12,199

## **2. Approval of Proctors to Administer the World Language Placement Test**

Recommend Board approval of the following proctors to administer the World Language Placement Test on February 1, 2023 for 3 hours each at a cost of \$30.00 per hour:

<b>NO.</b>	<b>EMPLOYEE</b>
1.	Huiwen Chen
2.	Luis Garcia
3.	Christina Gauss
4.	Anna Higgins
5.	Martin Januario
6.	Michael Kane
7.	Petronila Luccarelli
8.	Yannell Maglione
9.	Rebecca McKenna
10.	Susan Schuld

## **Leaves of Absence**

### **3. Approval of Leave of Absence for the 2022 - 2023 school year**

Recommend Board approval of the following leave of absence dates

<b>NO.</b>	<b>EMPLOYEE</b>	<b>LEAVE OF ABSENCE DATES</b>
1.	5303	<u>Paid Sick Leave</u> 3/16/2023 - 3/23/2023 <u>Unpaid FMLA/NJFLA</u> 3/24/2023 - 6/16/2023 <u>Return Date</u> 9/1/2023

## **Resignations**

### **4. Approval of Resignation**

Recommend Board approval to accept the resignation of Enza Marucci, School Social Worker, effective December 14, 2022.

## **Change in Effective Date**

### **5. Approval to Change Employment Start Date**

Recommend Board approval to change the employment start date for Zane Preston, Long Term Leave Replacement Math Teacher, from on or around 01-20-23 to 01-17-23.

## **FINANCE**

### **6. Approval of Bill List**

Recommend Board approval of the following bill lists dated **January 5, 2023**:

General Fund	\$ 657,843.67
Special Revenue Fund	\$ 19,922.80
Capital Projects Fund	\$ 369,259.46
Food Services Fund	\$ 149,104.89
<b>Total</b>	<b>\$ 1,196,130.82</b>
Payroll (12/15/22)	\$ 589,165.28
Payroll (12/23/22)	\$ 578,628.75
<b>Total Expenditures</b>	<b>\$ 2,363,924.85</b>

### **7. Approve Board Secretary's Report – November 2022**

Recommend Board approval of the Board Secretary's report for **November 30, 2022**.

### **8. Approve Panda LLC, Cash Reconciliation Report– November 2022**

Recommend Board approval of the **Panda LLC Cash Reconciliation** report for – **November 30, 2022**.

### **9. Budget Transfers - November 2022**

Recommend Board approval of the budget transfer report for **November 2022**.

### **10. Board Secretary's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)3, the School Business Administrator/Board Secretary certifies to the Board of Education that the total encumbrances and expenditures for each line item does not exceed the line item appropriation in accordance with 6A:23A-16.10(a) as of **November 30, 2022**.

**11. Board of Education's Certification of Budgetary Major Account Fund Status**

To approve that pursuant to 6A:23A-16.10(c)4, the Board of Education after review of the School Business Administrator/Board Secretary's monthly financial reports as of **November 30, 2022**, and upon consultation with the appropriate district officials, certifies to the best of their knowledge no major account or fund has been over-expended in violation of 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**12. Approval of Attendance at Professional Conferences and or Workshops:**

Recommend Board approval of the following staff to attend professional conferences and or workshops as recommended by the Superintendent of Schools:

Date	Name	Conference/Workshop (Budget Account #)	Registration	Estimated Travel/Lodging/ Meals/Incidentals (Not to exceed)	Location
01-25-23 to 01-27-23	Darren Groh	TechSpo	\$515	\$500	Atlantic City, NJ
01-26-23	Sarah Fitzgerald	TechSpo	\$325	\$150	Atlantic City, NJ

**13. Approval of SEMI Waiver**

Recommend the Board of Education submit a SEMI waiver request as it has fewer than 40 Special Education-Medicaid eligible students and efforts to participate in SEMI would not be cost effective.

**14. Health and Safety Evaluation of School Buildings Checklist - SOA**

Recommend Board approval of the submission of the Health and Safety Evaluation of School Buildings Checklist - Statement of Assurance for the School Year 2022-2023 , to the Monmouth County Executive Superintendent of Schools.

**15. Approval to Accept Donation**

Recommend Board approval to accept a donation of a 5x8 American Flag with a value of \$100 from Josh Zager to the Veterans Appreciation Club.

**16. Approval to Accept Donation**

Recommend Board approval to accept a donation in the amount of \$2,000 from the Rinkus Family used to improve STEM programs at RFH.

**17. Approval to Change February Board of Education Meeting Date**

Recommend Board approval to change the scheduled February Board of Education date from February 14 to February 21, 2023.

**EDUCATION****18. Approval of Field Trip Request(s) for the 2022-2023 School Year as listed**

Recommend Board approval of the following field trip request(s) for the 2022-2023 school year:

DATE	DESTINATION	LEAVE	RETURN	CLUB/CLASS	ADVISOR/ CHAPERONES
January 21	Physics Olympics, Wayne Hills High School	6:15 a.m.	4:00 p.m.	STEM Club	Valerie Kilar
January 25	Euro Challenge Regional Invitation, New York	7:15 a.m.	2:30 p.m.	Euro Challenge	Stephanie Pennetti
February 7	Rutgers University, Center for Social Justice	8:00 a.m.	3:00 p.m.	Spectrum	Kate Okeson
February 15	Monmouth Mall	8:00 a.m.	4:30 p.m.	Chess Club	Justin Langlois
March 14	Pi Day Activities at Forrestdale and Knollwood	9:00 a.m.	1:30 p.m.	Math Honor Society	FKristen DeMeter
March 31 <i>Previously approved for March 30</i>	Guild of Creative Art	7:45 a.m.	2:40 p.m.	Art	Kristen Lanfrank Kate Okeson
April 26	Tower Players Competition, Bucks County	7:00 a.m.	9:00 p.m.	Tower Players	Kasi Sweeney

**19. Approval of Home Instruction**

Recommend Board approval of home instruction for the 2022 - 2023 school year as listed:

STUDENT NO.	TIME FRAME	REASON	PROVIDER/ COST
25000003	10/28 - 2/19 10 hours per week <i>Previously approved to end on 11/30/2022</i>	Medical	Facility \$55/hour

230031	12/1 - 12/20 12 hours total in Honors College Calculus	Medical	RFH Faculty \$55/hour
26000046	12/12 - 6/30 Approximately 10 hours per week	Medical	RFH Faculty \$55/hour

## **20. Approval to Change Out-of-District Placements**

Recommend Board approval of the following change in out-of-district placements:

<b>STUDENT NO.</b>	<b>PLACEMENT</b>	<b>DATES</b>	<b>TUITION</b>	<b>TRANSPORTATION</b>
230121	New Placement Collier High School, Wickatunk	January 3 - June 30	\$65,520 prorated	Yes

## **21. Approval of Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 School Year**

Recommend Board approval of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2022-2023 school year.

## **22. Approval of Textbook**

Recommend Board approval of the new textbook selection as listed below:

- AP Spanish Language and Culture Exam Preparation

## **23. Approval to Affirm HIB Decision**

Recommend Board approval to affirm the recommendation made by the Superintendent regarding the HIB Investigation FY2223-02 reported by the Superintendent at the Board's December 13, 2022 Meeting.

**11. Motion to Approve Recommendations**

**12. Approval Vote**

**13. Discussion Items**

**14. Public Comment - Any School Related Topic**

**15. Executive Session**

- ❖ Student Matters
- ❖ Personnel
- ❖ Attorney/Client Privilege

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Rumson-Fair Haven Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are one of the nine (9) subject matters listed Section 12(b) of the Act; and

**WHEREAS**, it is recommended by the Business Administrator that the Rumson-Fair Haven Board of Education go into Executive Session on January 10, 2023 to discuss matters that are permissible for discussion in Executive Session; and

**WHEREAS**, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board may reconvene and proceed with business; and

**WHEREAS**, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**NOW, THEREFORE, BE IT RESOLVED** by the Rumson-Fair Haven Board of Education that the Board shall go into Executive Session to discuss the following items:

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

- 16. Reconvene Public Session
- 17. Superintendent’s Additional Action Items
- 18. Motion to Approve Recommendations
- 19. Other Business
- 20. Unfinished Business
- 21. Adjournment

#### **Communicating With the Board of Education**

The Rumson-Fair Haven Board of Education meets in public session twice each month, usually on the second and third Tuesdays, beginning at 6:30 p.m. in the Auditorium of the High School. The Board of Education welcomes comments and suggestions from the residents of Fair Haven and Rumson. To that end, provision is made for public discussion at each meeting.

There are two ways in which an individual or group may address the Board directly in person. The request should be made in advance to be recognized during the first Public Discussion session of the meeting. The request should be made to the office of the Superintendent of Schools by Noon on Friday preceding the meeting. The request should identify the name of the individual or group and the topic of the comments. The phone number of the Superintendent is 732-842-1597, extension 550.

The second way is to be recognized during one of the two Public Discussion sessions included on the agenda for the meeting. The first session occurs prior to Board votes on action items. Remarks during that session are restricted to topics included on the printed agenda, unless a request to be recognized was made as described above. The second session occurs near the end of the meeting, and any topic may be addressed.



Each session is limited to 30 minutes. Any one person may address the Board for a maximum of 5 minutes. Once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of 2 minutes. Citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time. Speakers are required to state their names and addresses.

These guidelines have been established in order to permit public input, while permitting the Board of Education to conduct its business in a reasonable amount of time. As always the Board welcomes public input in the form of letters addressed to the Superintendent of Schools, 74 Ridge Road, Rumson, NJ 07760.